

**Constitution and Bylaws of the
Kinnikinnick Community Consolidated School
Band Booster Backers**

Article I: Name

Section 1:

The name of this organization shall be the Kinnikinnick Community School Band Booster Backers hereafter called the Band Boosters.

Article II: Purpose

Section 1:

The purpose of the Band Booster Backers is to promote community unification with the Kinnikinnick Community Consolidated School Bands program with the following philosophies:

1. To stimulate and maintain an enthusiastic interest in the band program in our district.
2. To cooperate with those in charge of the band program and the school board.
3. To develop a closer relationship between parents, students and the school to stimulate the students' musical interests and education, thereby, increasing their knowledge, performance, and appreciate of music.
4. To provide financial support above and beyond the funds provided by the School District in the purchase of uniforms and /or other equipment not regularly provided for in the school budget.
5. To augment and encourage educational trips and concerts that are approved and sanctioned by the school.
6. To aid in chaperoning on band trips and to assist at the concerts/festivals for our area performances.

Article III: Structure

Section 1:

Under the provisions specified in the bylaws, Band Booster Backers shall be governed by the elected officers and the membership with the cooperation of Kinnikinnick Community Consolidated School Band Director(s).

Article IV: Membership and Dues

Section 1:

Membership of Kinnikinnick Community Consolidated School Band Booster Backers shall consist of all parents and backers of the band programs offered in District 131. Any membership dues for the next school year will be discussed and voted upon by the membership at the annual meeting.

Article V: Officers

Section 1:

Personnel:

The officers shall consist of President, Vice-president, Secretary, and Treasurer.

Section 2:

Duties:

1. **President:** The president shall be in charge and lead all meeting and functions unless authority given to another board member.
2. **Vice-president:** The vice president shall act as an aide to the president and shall perform the duties of the president in the absence of that officer.
3. **Secretary:** The secretary shall keep a correct type record of all meetings and of the organization. The typed record shall be presents to the president within one week of the meeting. The secretary shall present a verbal report of that previous meeting.
4. **Treasurer:** The treasurer shall receive all monies of the organization, which will be kept at Bank One in Roscoe unless decided upon by all board members to change. The treasurer shall keep an accurate record of receipts and expenditures and shall pay out funds only as authorized. The treasurer shall present a detailed statement of account at every meeting of the organization and at other times when requested by the other board members. The treasurers shall have the account audited by another board members once a year. The treasurer shall present a verbal report at regular meetings. The checking account shall require the signature of the President and Treasurer for all transactions.

Section 3:

Elections:

1. Officers shall be elected and re-elected from the general assembly annually at the last meeting of the school year.
2. Election shall be by ballot vote.
3. No officer shall be eligible to the same officer for more than two consecutive two-year terms.

4. A vacancy occurring in an officer shall be filled by a vote of the members of the organization at the next regular meeting, due notice of such election having been given.

Article VI: Executive Committee

Section 1:

The executive committee shall consist of the President, Vice President, Secretary, Treasurer and Band Director.

Section 2:

The duties of the executive committee shall be:

1. To transact necessary business in the intervals between organization meetings and such other business as may be referred to it by the organization.

Section 3:

Special meeting of the executive committee may be called by the president.

Article VII: Meetings

Section 1:

General Meetings

1. The regular meeting of the Band Booster Backers shall be held monthly at a time and a place to be decided upon by the executive committee.
2. The band director(s) shall encourage attendance by making suitable announcements to all band members.
3. Notices shall be made of all meetings.
4. Regular meetings shall always be open to all.
5. The last meeting of the school year shall be known as the annual meeting at which time annual reports shall be received and new officers elected and installed.

Section 2:

Order of Business

1. Call to order
2. Secretary's report
3. Treasurers report
4. Committee reports, Band Director
5. Unfinished Business
6. Old Business
7. New Business
8. Adjournment

Section 3:

Rules of Order:

The rules contained in Robert's Rules of Order Revised shall govern this organization in all cases in which they are applicable and in which they are not inconsistent with the by-laws.

Article VIII: Standing Rules

Section 1:

All matters pertaining to the activities, events, and projects of this organization will work in cooperation with the band director(s) in keeping with the policies of the Kinnikinnick Community Consolidated School District.

Article IX: Functional Relationships

Section 1:

The functional relationships of the Band Director(s), Band Booster Backers, and District 131 School Board will meet the guidelines of the Music Educators National Conference (MENC) Music Boosters Manual:

1. **Director(s):** The director(s) will make sure all fund raising projects do not conflict with school policies or band program activities. The director(s) will work with us as an advisor and will be a non-voting member of the Band Booster Backers.
2. **School Board:** The school board will provide all basic supplies and equipment necessary for an adequate school band program. The school board will provide information on general policies concerning student travel and fund raising projects as soon as the policies are set.
3. **Band Booster Backers:** The Band Booster Backers will provide assistance in chaperoning activities at sponsored band related events. The Band Booster Backers will raise money through fundraisers to help support the above activities and provide materials not regularly provided for in the school budget.

Section 2:

It is important to note that the funds raised by the Band Booster Backers should always be viewed as supplemental to the funds provided by Kinnikinnick Community Consolidated School Board.

Article X: Dissolution

Section 1:

Upon dissolution or disbandment of Band Booster Backers all unallocated cash funds shall be turned over to the Band Director(s) for exclusive use in the immediate band program.

Article XI: Amendments

Section 1:

These by-laws may be amended at any regular meeting of the organization by a majority vote of the members present provided notice of the proposed amendment has been given.